



BULLETIN #5
December 26, 1978

PREPARATION AND RELEASE OF TECHNICAL BULLETINS

We have received a number of questions relative to the procedures by which Technical Bulletins are issued. We feel it is of value that each member of NRCA understand this procedure in order to better evaluate and use the information presented.

The steps involved in the preparation and release of Technical Bulletins are as follows:

1. The NRCA Technical and Research Committee will review input, identify problems, and originate topics for Technical Bulletins.
2. Technical Bulletins will then be preliminarily prepared by the Technical Services Manager.
3. The NRCA Technical and Research Committee will review the Technical Bulletins as prepared.
4. Once approved by the NRCA Technical and Research Committee, the Technical Bulletins will be sent to NRCA's attorneys for review and possible changes.
5. The President, Senior Vice President, and Executive Vice President will then review the document and authorize release to the membership, unless there is an unresolved legal question, in which case the decision concerning release of the document shall be made by the full Executive Committee.

We feel it is important that every member realize that Technical Bulletins are issued only after a relatively elaborate and careful review procedure and that they do indeed represent the best thinking of NRCA's Technical Committees.