



Certified Roofing Torch Applicator Program  
2026 Payment Form

NOTE to authorized CERTA trainers: (1) Complete your top section of this payment form.  
(2) Provide a copy after completion of training session to the employer(s) of each applicator trained. **You may also pay via your CERTA Trainer Portal or the company can pay via their own NRCA account. Payments are due within five business days of receiving the invoice. Individuals are not considered certified until roster and payment are received.**

**Trainer's Section**

Today's date: \_\_\_\_\_  
Trainer's name: \_\_\_\_\_  
Trainer's company: \_\_\_\_\_  
Trainer's address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
CERTA Trainer's ID #: \_\_\_\_\_ Training session date: \_\_\_\_\_ Training session #: \_\_\_\_\_

**NOTE: Trainers are required to submit fully completed session rosters to NRCA via your CERTA Trainer Portal within five business days of class completion.**

**Employer/Roofing Contractor/Employee Representative Section**

Company name: \_\_\_\_\_  
Company address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Number of applicators certified: \_\_\_\_\_ @ \$230 each, total: \$ \_\_\_\_\_  
Number of applicators recertified: \_\_\_\_\_ @ \$190 each, total: \$ \_\_\_\_\_

**Method of payment:**

☐ ACH: Name on Account \_\_\_\_\_ Routing # \_\_\_\_\_ Checking # \_\_\_\_\_  
☐ Check or money order made payable to NRCA in the amount of \$ \_\_\_\_\_  
☐ VISA                      ☐ MasterCard                      ☐ American Express                      ☐ Discover/NOVUS

\_\_\_\_\_  
Credit card number                      /                      Expiration date                      Authorized signature

\_\_\_\_\_  
Cardholder name                      Billing address                      City                      State                      Zip

**Note: A 3.5% convenience fee will be added for purchases made using a credit card  
Avoid fees by paying via check or ACH**

**Remit payment form to:** [CERTAadmin@nrca.net](mailto:CERTAadmin@nrca.net)

**Remit checks to:** NRCA, P.O. Box 861052, Minneapolis, MN 55486-1052 (Attn: CERTA)

**Questions?** Contact Diana S. Arroyo, NRCA University's manager.  
(800) 323-9545, ext. 7597 or [CERTAadmin@nrca.net](mailto:CERTAadmin@nrca.net)